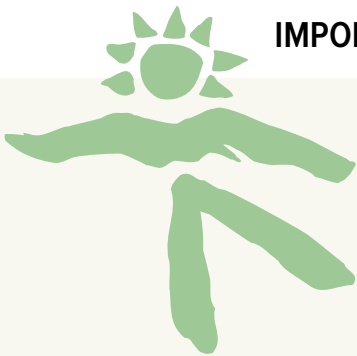




## FMM FORM INFORMATION

**ALL GUESTS TRAVELING TO MEXICO ARE REQUIRED TO HAVE A FMM FORM.**

- For guests staying 7-nights (Saturday to Saturday) or more, the cost is approximately \$43 (or \$687 pesos).
- Guests staying LESS than 7-nights are exempt of this tax.



### **IMPORTANT THINGS TO CONSIDER WHEN PROCESSING YOUR TOURIST PERMIT:**

- Give yourself some time. The process takes about 10 to 20 minutes to complete. We recommend reviewing this document completely before proceeding.
- Have your passport in hand. It must be valid for 6 months from the date of travel.
- You should process your permit no more than one week in advance of your arrival date.
- Pop-ups must be enabled on your web browser.
- Pay close attention to the formatting of dates.
- You must have access to a printer.

# FMM FORM (TOURIST PERMIT)



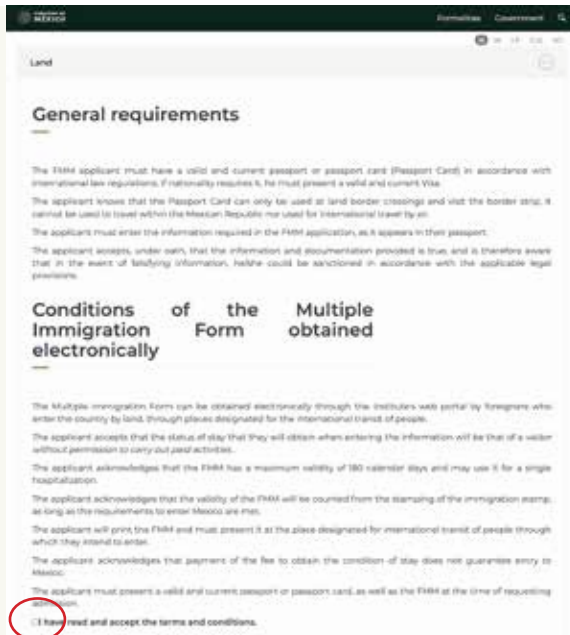
## STEP-BY-STEP GUIDE PART 1

Please refer to this guide as you process your visa to ensure it is done properly.  
Any discrepancies can affect its validity.

1. Open the following link: <https://www.inm.gob.mx/fmme/publico/solicitud.html> on your web browser.

This is the official government page to obtain your FMM (Forma Multiple Migratorio/Multiple Immigration Form).

On the right side, click EN to translate the document into English, then click on the + sign.



2. Review the General Conditions and check the box showing you have read and accept the terms and conditions.

3. Fill out the form carefully and accurately. Not all fields are mentioned in this guide, however all fields are mandatory.

### Entry Information

Means of entry\*:  Point of entry\*:  Date of arrival to Mexico\*:

Date of departure\*:

Follow example above.

### Personal information

Name(s)\*:  Surname(s)\*:  Gender\*:

Date of birth\*:  Nationality (Country)\*:  Country of birth\*:

These details must match exactly as shown on your passport.

### Place of residence

Country of residence\*:  Address of residence\*:

You can type your city and state only on the address line.

### Trip information

Reason of trip\*:  Specify\*:  State\*:

Address in Mexico\*:

Follow example above.

### Email

Email\*:  Email (Confirmation)\*:

 Verification code\*:

Not readable verification code? [Try another one](#)

Type in your personal email address and the verification code (case sensitive)

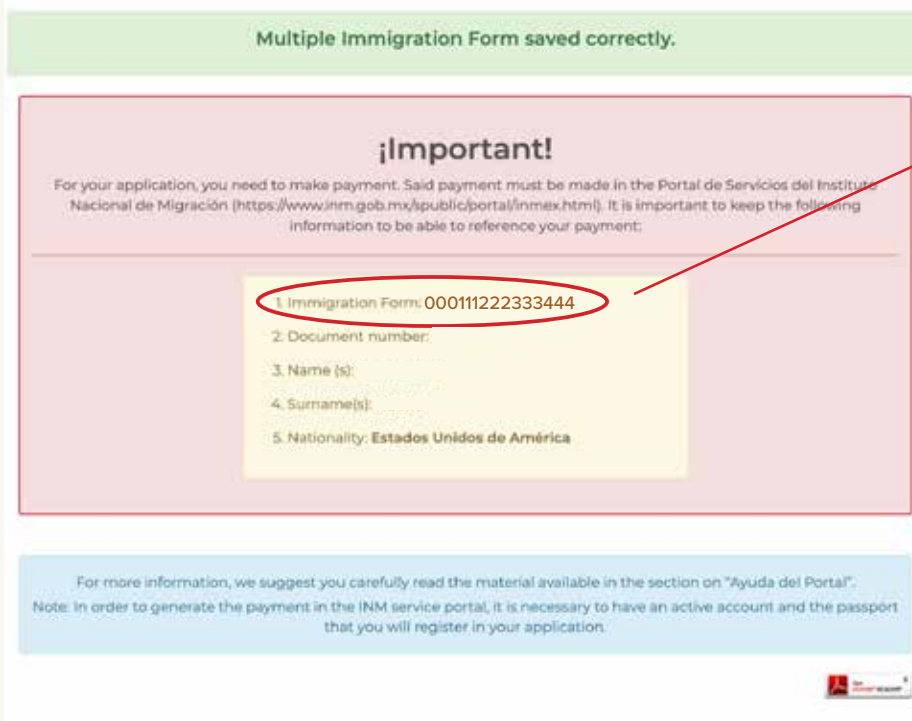
## CLICK SAVE

AND SCROLL BACK TO THE TOP TO REVIEW THE DETAILS.



- If the provided information is correct, click Yes.
- Otherwise, click No and make the necessary corrections. Re-enter the fields highlighted in red
- An email will be sent with the link to download your tourist permit. If you stay 7-nights or more you will not be able to download the form until after you have paid.

CLOSE THE NOTIFICATION THAT STATES THE APPLICATION WAS SUCCESSFULLY SAVED.



Multiple Immigration Form saved correctly.

**¡Important!**

For your application, you need to make payment. Said payment must be made in the Portal de Servicios del Instituto Nacional de Migración (<https://www.inm.gob.mx/spublic/portal/inmex.html>). It is important to keep the following information to be able to reference your payment:

1. Immigration Form: 000111222333444
2. Document number:
3. Name (s):
4. Surname(s):
5. Nationality: Estados Unidos de América

For more information, we suggest you carefully read the material available in the section on "Ayuda del Portal".  
Note: In order to generate the payment in the INM service portal, it is necessary to have an active account and the passport that you will register in your application.

1. Capture the immigration form # on the screen and the link to the Portal Services page.

The immigration form # will be used to look for your Digital FMM form.

Copy and paste the link to the Portal de Servicios (Portal Services) from that screen into the web address.  
You will need your passport handy.

<https://www.inm.gob.mx/spublic/portal/inmex.html>

## PROCESSING PAYMENT



### STEP-BY-STEP GUIDE PART 2

<https://www.inm.gob.mx/spublic/portal/inmex.html>



It is recommended that you ask the browser to translate the page to make it easier. In case you are unable to, these instructions should be clear enough to help in either language.



1. Click on the button for Portal de Servicios (Portal Services).

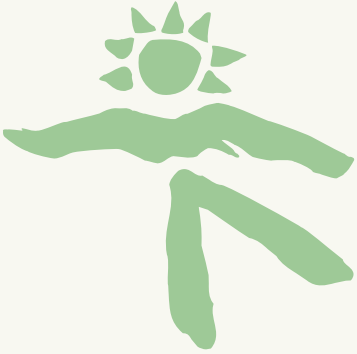


2. Close the pop-up window.

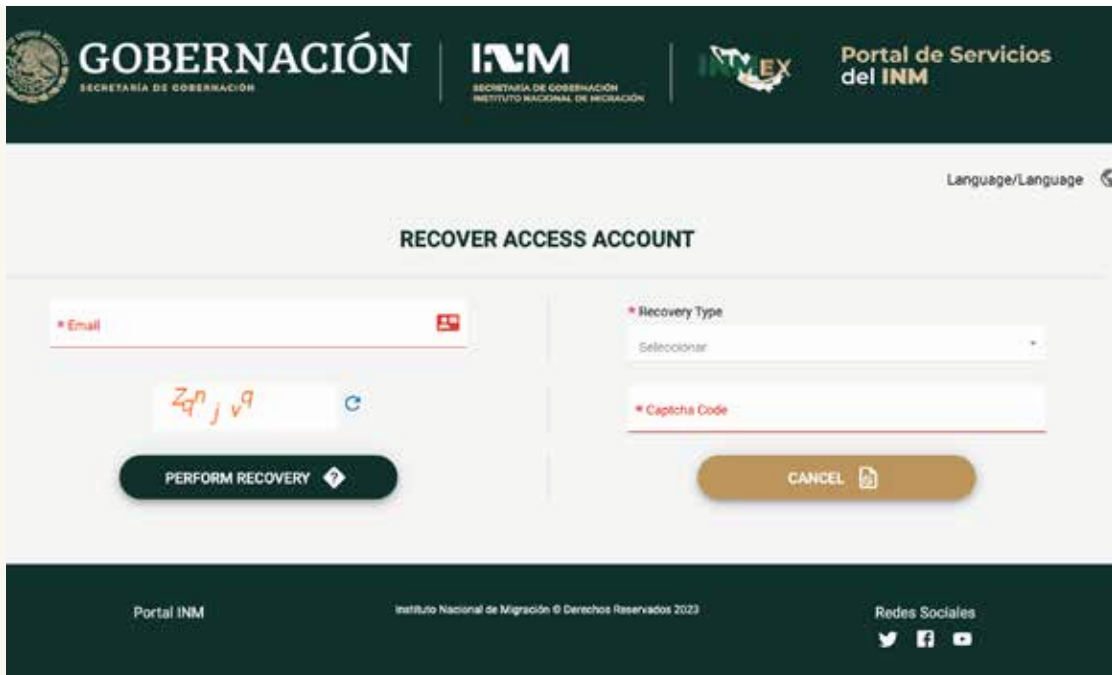


- Log In if you have an account (skip ahead to processing payment)
- Recover Access Account (Recuperar Cuenta...)
- Create a New Account

## RECOVER AN EXISTING ACCOUNT



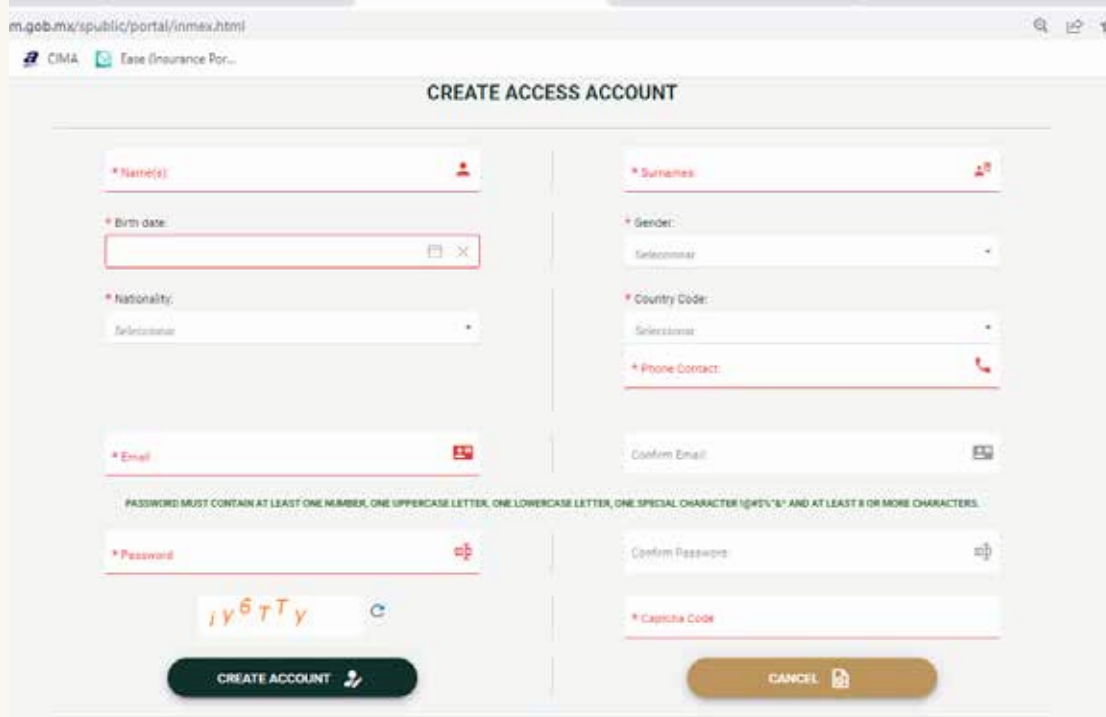
- Enter email address (correo electronico)
- Tipo de recuperacion: Recuperar Contraseña (Recover Password)
- Click Realizar Recuperacion (Perform Recovery)
- Click OK on the pop-up asking if you want to continue recovering your account.
- Click OK on the “Cuenta de Acceso Recuperada” (Account Recovered)
- Open your email account and click on the link in the email from Notificaciones-INM.
- Create a new password and click OK.



The screenshot shows the 'RECOVER ACCESS ACCOUNT' form on the INM website. The header includes the logos for GOVERNACIÓN SECRETARÍA DE GOBERNACIÓN, INM SECRETARÍA DE GOBERNACIÓN INSTITUTO NACIONAL DE MIGRACIÓN, and INTVEX Portal de Servicios del INM. The form has two columns. The left column contains an email input field, a CAPTCHA image with the text 'Zq n j v q', and a 'PERFORM RECOVERY' button. The right column contains a 'Recovery Type' dropdown menu with 'Seleccionar' selected, a 'CAPTCHA Code' input field, and a 'CANCEL' button. The footer includes 'Portal INM', 'Instituto Nacional de Migración © Derechos Reservados 2023', and social media icons for Twitter, Facebook, and YouTube.

## CREATE A NEW ACCESS ACCOUNT

The account information must match your passport.



1. Gender: Mujer (Female) / Hombre (Male)
2. Nationality: Estadounidense (if your passport was issued in the US)
3. Country Code: Estados Unidos de America +1 (if you have a US phone number)
4. Once you click Create Account, a pop up will ask if you are in agreement with continuing to register. Choose OK.
5. A notice that says “Cuenta de Acceso Creado” (Access Account created) will pop up inviting you to verify the account using the link that was sent to your email address.
6. Email sender: notificaciones-inm  
Subject: Activar Cuenta de Acceso (Activate access account)
7. Click on the link (or liga de activacion) inside of the email and you will immediately be redirected to the INM where you can then log in:

*If you get another pop up that says “El Correo Electronico ya se Encuentra Registrado...”, it means you already have an account. Click OK and Cancel and enter into the Portal de Servicios (Portal Services) again and click Recover Account (Recuperar Cuenta...). See steps to Recover And Existing Account.*

<https://www.inm.gob.mx/spublic/portal/inmex.html>

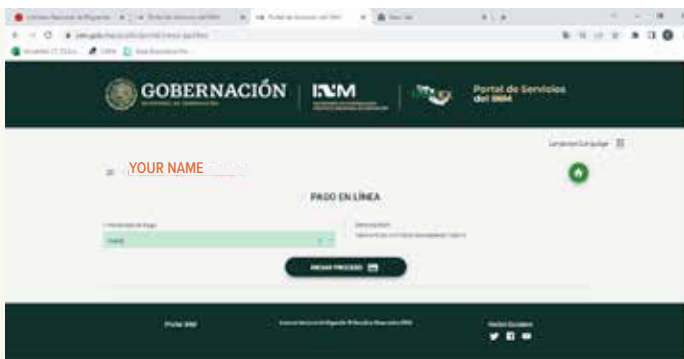
PAYMENT PROCESSING  
STEP 3



1. Log in



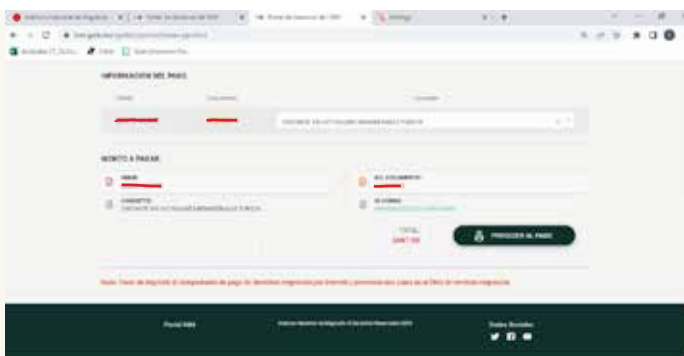
2. Select: Pago en Linea (Pay Online)



3. Modalidad de Pago (Payment Method): Choose FMME
4. Click “Iniciar Proceso” (Start Process) and click OK on the pop up asking if you wish to start the process.



5. The Pago en Línea – Verificación de Información (Online Payment – Verification of Information) page appears and you will fill in the Numero de FMME field using the Immigration Form # that you captured when you created your FMM form.
6. Enter the captcha code and click “Buscar FMME” (Find FMME)



7. The information showing your FMME form # and passport # will appear.
8. Under the Concepto (concept) field, choose “Visitante sin actividades remuneradas turista” (Visitor without paid tourist activities)
9. The “Monto a Pagar” (Amount to Pay) will appear on the bottom and you will choose “Proceder al Pago” (Proceed to payment) - \$687 pesos (approximately \$43 USD)
10. Choose OK on the notification that pops up letting you know that you will be directed to the Portal de Pagos Electronicos (Electronic Payment Portal page).



## LAST STEPS! PAYMENT AND PRINTING YOUR FORMS



1. Once on the bank portal, enter your 10-digit phone number (ignore the formatting) and choose “Continuar” (Continue)



2. Enter your one-time payment details and click Pagar (Pay).



3. Click Continuar (Continue) to confirm that you wish to proceed with the payment amount.



4. A summary of your payment will appear on the screen and shortly after will automatically take you to the Comprobante de Pago... (Proof of Payment) screen.
5. Click on Impresión Comprobante (Print Voucher) to download your payment receipt. You will need to bring a printed copy with you.
6. Click Terminar (Finish).

## PRINTING YOUR FMM FORM

1. Go to your email account and open the email containing your FMM form.
  - Sender: notificaciones-inm@inami.gob.mx
  - Subject: Instituto Nacional de Migracion – Registro de FMM
2. Click on the link to open the browser window with your FMM (Forma Migratoria Multiple).
3. Click Download and print your form. (Page 2 is not needed) (see preceding page for example).
  - Be sure your document is printed in landscape mode.
4. Sign your FMM form in the field next to your arrival date that says Firma del Extranjero/Signature.

## EXAMPLES OF YOUR FORMS

ENTRADA		
<b>ESTADOS UNIDOS MEXICANOS</b> FORMA MIGRATORIA MÚLTIPLE (FMM) ESTA FORMA DEBE SER LLENADA DE MANERA INDIVIDUAL POR TODO EXTRANJERO QUE SE INTERNE A MÉXICO, INCLUIDO EL PERSONAL DIPLOMÁTICO This form must be completed individually by all foreigners entering Mexico, including diplomatic personnel. REGISTRO DE ENTRADA / ENTRY REGISTRATION		
<b>Datos como aparecen en el pasaporte / Personal information as it appears on passport</b>		
1. Nombre / First name	2. Apellido(s) / Last name	3. Nacionalidad / Nationality
4. Fecha de Nacimiento / Date of birth	5. Sexo / Gender	6. No. Pasaporte / Passport No.
<input type="text" value="2"/> <input type="text" value="3"/> <input type="text" value="1"/> <input type="text" value="9"/> <input type="text" value=""/>	<input type="checkbox"/> Mujer / Female <input type="checkbox"/> Hombre / Male	
7. País de Residencia / Country of Residence Estados Unidos de América - USA		8. No. de Tarjeta o Forma Migratoria / Immigration Form or Card No.
9. Tipo de Viaje / Purpose of trip		10. Vía de Internación / Entering By
<input checked="" type="checkbox"/> Turismo / Tourism <input type="checkbox"/> Negocios / Business <input type="checkbox"/> Otro / Other		<input type="checkbox"/> Tripulación / Crew <input type="checkbox"/> Aéreo / Air <input type="checkbox"/> Marítimo / Maritime <input checked="" type="checkbox"/> Terrestre / Land
11. Nombre de la Aerolínea o embarcación / Airline or vessel name	12. Vuelo o matrícula de la aerolínea o embarcación / Flight No. or vessel registration	13. Estado y Ciudad de destino en México / State and City of destination in Mexico
		Baja California
14. Domicilio en México (Nombre del hotel, calle y número) / Address in Mexico (hotel name, street and number)		
RANCHO LA PUERTA		
Declaro bajo protesta de decir verdad que toda la información que aquí he proporcionado es correcta y completa, consiente de las consecuencias legales de declarar con falsedad ante la autoridad. / I declare under penalty of perjury that all information I have provided here is correct and complete, and I am aware of the consequences of making false declarations to the authorities.		
		<b>Sign here</b> Firma del extranjero / Signature
<b>USO OFICIAL</b> ESTANCIA MÁXIMA HASTA 180 DÍAS <input type="checkbox"/> Visitante Actividad NO Remunerada <input type="checkbox"/> Visitante Razones Humanitarias <input type="checkbox"/> Visitante Actividad Remunerada		
<b>UNICAMENTE PARA EFECTOS ESTADÍSTICOS</b> <input type="checkbox"/> Pasaporte No Ordinario <input type="checkbox"/> Tarjeta de Residente Permanente, FMNI o FM2 de Inmigrado		
<b>SELO DE ENTRADA</b> Temporalidad: 7 días / days		



SALIDA		
<b>ESTADOS UNIDOS MEXICANOS</b> FORMA MIGRATORIA MÚLTIPLE (FMM) ESTA FORMA DEBE SER LLENADA DE MANERA INDIVIDUAL POR TODO EXTRANJERO QUE SE INTERNE A MÉXICO, INCLUIDO EL PERSONAL DIPLOMÁTICO This form must be completed individually by all foreigners entering Mexico, including diplomatic personnel. REGISTRO DE ENTRADA / ENTRY REGISTRATION		
<b>Datos como aparecen en el pasaporte / Personal information as it appears on passport</b>		
1. Nombre / First name	2. Apellido(s) / Last name	3. Nacionalidad / Nationality
4. Fecha de Nacimiento / Date of birth	5. Sexo / Gender	6. No. Pasaporte / Passport No.
<input type="text" value="2"/> <input type="text" value="3"/> <input type="text" value="1"/> <input type="text" value="9"/> <input type="text" value=""/>	<input type="checkbox"/> Mujer / Female <input type="checkbox"/> Hombre / Male	
7. Tipo de Viaje / Purpose of trip		8. Vía de Internación / Entering By
<input checked="" type="checkbox"/> Turismo / Tourism <input type="checkbox"/> Negocios / Business <input type="checkbox"/> Otro / Other		<input type="checkbox"/> Tripulación / Crew <input type="checkbox"/> Aéreo / Air <input type="checkbox"/> Marítimo / Maritime <input checked="" type="checkbox"/> Terrestre / Land
9. Nombre de la Aerolínea o embarcación / Airline or vessel name	10. Vuelo o matrícula de la aerolínea o embarcación / Flight No. or vessel registration	
<b>USO OFICIAL</b> ESTANCIA MÁXIMA HASTA 180 DÍAS <input type="checkbox"/> Visitante Actividad NO Remunerada <input type="checkbox"/> Visitante Razones Humanitarias <input type="checkbox"/> Visitante Actividad Remunerada		
<b>UNICAMENTE PARA EFECTOS ESTADÍSTICOS</b> <input type="checkbox"/> Pasaporte No Ordinario <input type="checkbox"/> Tarjeta de Residente Temporal o FMNI o FM2 de Inmigrado		
<b>SELO DE ENTRADA</b> Temporalidad: 7 días / days		



COMPROBANTE DE PAGO DE DERECHOS MIGRATORIOS POR INTERNET	
FMM	Fecha y hora de emisión: 18/09/2023 11:49 AM
Modalidad: FMME	
Concepto: VISITANTE SIN ACTIVIDADES REMUNERADAS TURISTA	
FMM: Nombre: Pasaporte:	
Fecha/hora pago: 18/09/2023 12:50:27	
No. de autorización:	
Número de tarjeta:	
Correo electrónico:	
Referencia:	
Importe: \$ 687.00 M.N	
Nota: Favor de imprimir el comprobante de pago de derechos migratorio por internet y presentar una copia en el filtro de revisión migratoria.	